

KUNA HIGH SCHOOL ART DEPARTMENT

Dear Parent/Guardian,

I am looking forward to teaching your student this school year. I hope he/she will gain knowledge and skill in the fine arts. I believe all students have a right to learn and develop in a safe comfortable environment. I have set a few basic rules to enable teaching and learning to occur in the classroom. Please discuss these with your student and then sign the slip, cut it off, and return it to me. I have all assignments and information on my website, if your student is absent, they can see the dates of assignments and instructions there under the projects link. **Please be aware that I have three classrooms so the easiest way to reach me is via email.** If you do not have internet access, please be patient as I do not get phone messages regularly. I look forward to a successful semester/year with your student.

Thank you,

Mrs. Jessica Tookey

Tardy Policy

A student is considered tardy the first **TWENTY (20)** minutes of the class period. After twenty minutes you will be marked absent. Tardy consequences are as follows:

- When a student receives their **6th Tardy** you will **lose credit in the class.** Tardies start over at semester.
- Credit can be made up by serving Saturday School. Administrators will work with you once credit is lost in the course.

Attendance Policy

A student will lose credit in the course after the 5th absence. See the student handbook found on the high school website for the full attendance policy.

Hall Passes Your school-issued Photo ID **IS** part of your hall pass and must be worn at all times. You will not be allowed to leave the classroom without your ID unless in the case of an emergency.

Students are expected to:

- Arrive on time and prepared for class;
- Show respect to materials and people;
- Participate in class discussions and critiques;
- Refrain from distracting behavior;
- Turn in all work *on time* for which you wish to receive full credit;
- Turn in ORIGINAL work. Submitting work for grading that is not your own or was created in a previous course will not be tolerated under any circumstances; and,
- Clean up after yourself.

*Adv. Students must complete all assigned reading and be prepared for reading discussions.

Failure to meet these expectations will result in the following consequences:

Step One: A warning is given and the behavior is documented in the Behavior Log.

Step Two: Student and teacher will document the behavior in the Behavior Log and come up with a solution to the problem.

A copy of this will be e-mailed or sent home.

Step Three: Student will be sent to the office or simply moved to a different place in the room (depending on the severity of the behavior). The behavior will be documented and parents will be notified.

*Behavior that is repeated does not start over at step one each new class period. If the behavior is severe or does not improve, student will receive consequences from their Dean of Students.

Grading **Advanced classes have a weighted grading system. See the syllabus for specific grading criteria.

Grades are generated from an average of points earned from your in-class and homework assignments, quizzes, and classroom participation and preparedness. Past experience has shown that most problems with grades in art come from not completing the assignments, not working on assignments in class, or turning assignments in late. Get your assignments done and in on time to avoid those problems. **Late assignments are accepted up to two weeks past their due date**, but full credit for late assignments will not be given (exceptions are made on a case by case basis). If you are not working in class, you are losing points. Drawings done outside of class assignments, drawn during the current semester, may be turned in for extra credit points. **THESE DRAWINGS MUST BE DATED.** You may receive up to 20 extra credit points per semester.

If you have any questions/concerns, feel free to contact us at jtookey@kunaschools.org or 955-0200 ext. 2067

Detach & return this bottom portion only or e-mail Mrs. Tookey your agreement to all terms

Art Class _____ Period _____

I, _____, have read and discussed the class rules and grading information with my parent/guardian.

Please print student's name.

Student Signature _____ Student e-mail (for reminders etc.) PLEASE PRINT CLEARLY _____

Parent/Guardian Signature _____ phone # _____ Date _____

Parent/Guardian e-mail PLEASE PRINT CLEARLY _____

Digital Photo Parents/Guardians: Please check the box to show you understand that the school is not responsible for your child's camera if it is left or neglected while on the school premises.